## **Obtaining and Preparing Your Fingerprint Card**

The fingerprint card you need to send us (as pictured below) is available at most places that offer fingerprinting services. A list of approved fingerprinters is available is available on the <a href="Department of Public Safety's">Department of Public Safety's</a> website. It's called the "standard applicant card" or "Form FD-258." A blue, double sided, Form FD-258 must be submitted. Red and black cards will not be accepted. Alternatively, you may email the Alaska Bar Association at <a href="info@alaskabar.org">info@alaskabar.org</a> and request we mail you a card. Please include your mailing address in the email.

## **Instructions for Completing the Fingerprint Card**

Please note: Do not highlight on the actual fingerprint card you are sending us. This example card is highlighted only as a demonstration for instructional purposes.

- 1. Fill out all portions highlighted in green.
- 2. Write in your driver's license or state ID number in the "Miscellaneous number" box.
- 3. **Leave blank** all portions highlighted in pink.
- 4. The portions highlighted in orange are for the official taking your fingerprints to fill in.

5. **Double check for completeness** before sending us your card. We don't want to have to call you to ask you how tall you are or how much you weigh!

